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| **FOOD SERVICE RESUME**  **(NO EXPERIENCE)**  **Example by Resume Genius** | |
| Houston, TX • your.email@email.com • (321) 654-9876 | |
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| Energetic and reliable individual looking to begin a career in food service. Bring strong communication skills, attention to cleanliness, and a willingness to learn quickly in a fast-paced team setting. Eager to support kitchen and front-of-house staff in delivering excellent service and maintaining high standards. | |
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| **Volunteer Experience** | |
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| Event Helper  **Houston Community Center, Houston, TX**  *August 20XX–September 20XX* | |
| * Set up tables, chairs, and buffet lines for weekend events serving over 100 community members * Helped portion and distribute meals in a safe and respectful manner, especially for children and seniors * Cleaned up food stations, packed leftovers, and sanitized common areas to help staff reset for the next day * Assisted in organizing supplies and managing lines to keep service moving smoothly during peak hours | |
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| Cafeteria Assistant  **Lincoln High School Cafeteria, Houston, TX**  *July 20XX–August 20XX* | |
| * Set up tables, chairs, and buffet lines for weekend events serving over 100 community members * Helped portion and distribute meals in a safe and respectful manner, especially for children and seniors * Cleaned up food stations, packed leftovers, and sanitized common areas to help staff reset for the next day * Assisted in organizing supplies and managing lines to keep service moving smoothly during peak hours | |
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| **Education** | |
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| **Lincoln High School, Houston TX**  *May 20XX* | |
| High School Diploma | |
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| **Additional Skills** | |
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| * **Customer service:** Friendly and approachable demeanor with a focus on making people feel welcome and cared for * **Time management:** Able to prioritize tasks effectively and work efficiently, even during busy hours or multitasking situations * **Attention to detail:** Committed to following cleanliness and food safety guidelines and making sure small tasks are completed thoroughly * **Teamwork:** Dependable team player with experience supporting group projects and events through volunteering and school programs * **Stamina & work ethic:** Physically active, comfortable on feet for long periods, and ready to take on physically demanding work | |
| **Logo  Description automatically generated**  **Dear Job Seeker,**  If you’re looking for a classy resume template, you can’t do any better than the “Milano”. Its simple elegance is just what you need if you want to imbue your resume with a balance of professionalism and good taste — plus a dash of creativity.  Everything on the Milano is left-aligned, which helps the hiring manager quickly look through your resume by simply scanning down the page to identify relevant experience and skills.  If you’re still struggling to write your resume, here are some free resources to help you put together a resume that shows employers you’re the right person for the job:  ·     [Free Resume Builder](https://resumegenius.com/?utm_source=Word_Doc&utm_medium=Resume_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Resume](https://resumegenius.com/blog/resume-help/how-to-write-a-resume)  ·     [Resume Samples by Industry](https://resumegenius.com/resume-samples?utm_source=Word_Doc&utm_medium=Resume_Samples_Link&utm_campaign=RG_Downloads)  Once you have a great resume, pair it with a convincing cover letter using our matching [2022 cover letter template](https://resumegenius.com/cover-letter-templates/modern-templates#2021). Here are a few resources to help you write a cover letter that gives your application the boost it needs to land you an interview:  ·     [Cover Letter Builder](https://resumegenius.com/cover-letter-builder?utm_source=Word_Doc&utm_medium=Cover_Letter_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Cover Letter](https://resumegenius.com/cover-letters-the-how-to-guide?utm_source=Word_Doc&utm_medium=Cover_Letter_Guide_Link&utm_campaign=RG_Downloads)  ·     [Cover Letter Examples by Industry](https://resumegenius.com/cover-letter-examples?utm_source=Word_Doc&utm_medium=Cover_Letter_Examples_Link&utm_campaign=RG_Downloads)  Best regards,  Shape  Description automatically generated with medium confidence  **IMPORTANT:** To delete the second page, right-click on the page and click “Delete Rows” |