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| **YOUR NAME** | | |
| 7826 Golden Ave., San Francisco, CA 94016 • youremail@email.com • (415) 625-8392 | | |
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| Recent Economics graduate with excellent educational credentials and progressive experience in data analytics and reporting. Aspiring to pursue a Master’s degree in Finance from a renowned institution to expand my knowledge in quantitative finance, investments, financial markets, financial reporting, and analysis. | | |
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| **EDUCATION** | | |
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| **SAN FRANCISCO STATE UNIVERSITY, San Francisco, CA**  Bachelor of Arts in Economics, May 20XX  Honors: Cum Laude (3.7/4.0) | | |
| **Relevant Coursework:** Introduction to Microeconomic & Macroeconomic Analysis, Intermediate Microeconomic & Macroeconomic Theory, Calculus, Mathematics, Quantitative Reasoning  **Awards and Honors:**  President’s List, 20XX | Dean’s List for 4 semesters | Pathways Scholarship Recipient, 20XX | | |
| **EXPERIENCE** | | |
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| **SAN FRANCISCO STATE UNIVERSITY, San Francisco, CA**  Intern Analyst | *May 20XX–October 20XX* | |
| * Evaluated and organized 1995-2019 US personal income data by gender, race, education, and prognosis 2020-2040 gender income gap trend * Worked closely with the professor and 4+ team members to develop a detailed gender income gap report of gender inequality studies * Conducted detailed research to identify trends and formulate forecast models * Maintained 100% accuracy in analyzing large economic and statistical data to derive results and achieve desired outcomes | | |
| **POP WARNER FOOTBALL & CHEER, San Clemente, CA** Volunteer | March 20XX–November 20XX | |
| * Managed youth football programs in the country with 400+ annual participants, $300k annual budget, and 8+ direct reports * Represented the organization at local, regional, and national level * Employed best practices to handle all aspects of discipline, as well as all marketing, financial and special event functions | | |
| **SKILLS** | | |
|  | | |
| * Leadership * Problem Solving * Research & Analysis * Data Gathering * Forecasting * Public Speaking * Communication * MS Office Suite | | |
| **Logo  Description automatically generated**  **Dear Job Seeker,**  If you’re looking for a classy resume template, you can’t do any better than the “Milano”. Its simple elegance is just what you need if you want to imbue your resume with a balance of professionalism and good taste — plus a dash of creativity.  Everything on the Milano is left-aligned, which helps the hiring manager quickly look through your resume by simply scanning down the page to identify relevant experience and skills.  If you’re still struggling to write your resume, here are some free resources to help you put together a resume that shows employers you’re the right person for the job:  ·     [Free Resume Builder](https://resumegenius.com/?utm_source=Word_Doc&utm_medium=Resume_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Resume](https://resumegenius.com/blog/resume-help/how-to-write-a-resume)  ·     [Resume Samples by Industry](https://resumegenius.com/resume-samples?utm_source=Word_Doc&utm_medium=Resume_Samples_Link&utm_campaign=RG_Downloads)  Once you have a great resume, your next step is to pair it with a convincing cover letter. Luckily, we’ve got you covered there as well. Here are a few resources to help you write a cover letter that gives your application the boost it needs to land you an interview:  ·     [Cover Letter Builder](https://resumegenius.com/cover-letter-builder?utm_source=Word_Doc&utm_medium=Cover_Letter_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Cover Letter](https://resumegenius.com/cover-letters-the-how-to-guide?utm_source=Word_Doc&utm_medium=Cover_Letter_Guide_Link&utm_campaign=RG_Downloads)  ·     [Cover Letter Examples by Industry](https://resumegenius.com/cover-letter-examples?utm_source=Word_Doc&utm_medium=Cover_Letter_Examples_Link&utm_campaign=RG_Downloads)  Best regards,  Shape  Description automatically generated with medium confidence  **IMPORTANT:** To delete the second page, right-click on the page and click “Delete Rows” | |