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| RETAIL RESUME  (NO EXPERIENCE)  Example by Resume Genius | | |
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| Houston, TX • your.email@email.com • (321) 654-0987 | | |
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| Objective | | |
|  | | |
| Enthusiastic and dependable individual seeking an entry-level retail position. Brings strong communication skills, attention to detail, and a positive attitude toward customer service. Eager to learn store operations and contribute to a clean, organized, and welcoming shopping environment. | | |
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| Volunteer Experience | | |
|  | | |
| Retail Assistant Volunteer  **Habitat for Humanity ReStore – Houston, TX** | August 20XX–December 20XX | |
| * Greeted customers as they entered and offered assistance locating furniture and household items * Helped organize shelves, clean display areas, and rotate inventory to keep the store looking neat and fresh * Supported donation intake by unloading items and sorting them according to condition and category * Provided friendly service and basic information about the store’s mission and daily promotions | | |
|  | | |
| Student Volunteer  **Central High School Fundraiser Booth – Houston, TX** | July 20XX–August 20XX | |
| * Managed a cash box and handled transactions during school fair sales * Restocked items, organized merchandise, and kept the booth tidy throughout the event * Helped with setup and takedown while ensuring product signs and displays were visible and clear | | |
|  | | |
| Education | | |
|  | | |
| **Central High School – Houston, TX**  High School Diploma | May 20XX | |
|  | | |
| Additional Skills | | |
|  | | |
| * Customer service skills * Organizational skills * Positive attitude * Problem solving * Cash register operation | | |
| **Logo  Description automatically generated**  **Dear Job Seeker,**  The “Connery” resume template exudes confidence with its bold header. It instantly makes sure your name is visible and memorable.  This template is suitable for professionals with several years of experience. The “Connery” is also excellent for anyone who wants to make a stylish statement with their resume and make their name known.  If you’re still struggling to write your resume, here are some free resources to help you put together a resume that shows employers you’re the right person for the job:  ·     [Free Resume Builder](https://resumegenius.com/?utm_source=Word_Doc&utm_medium=Resume_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Resume](https://resumegenius.com/blog/resume-help/how-to-write-a-resume)  ·     [Resume Samples by Industry](https://resumegenius.com/resume-samples?utm_source=Word_Doc&utm_medium=Resume_Samples_Link&utm_campaign=RG_Downloads)  Once you have a great resume, pair it with a convincing cover letter using our matching [2022 cover letter template](https://resumegenius.com/cover-letter-templates/modern-templates#2021). Here are a few resources to help you write a cover letter that gives your application the boost it needs to land you an interview:  ·     [Cover Letter Builder](https://resumegenius.com/cover-letter-builder?utm_source=Word_Doc&utm_medium=Cover_Letter_Builder_Link&utm_campaign=RG_Downloads)  ·     [How to Write a Cover Letter](https://resumegenius.com/cover-letters-the-how-to-guide?utm_source=Word_Doc&utm_medium=Cover_Letter_Guide_Link&utm_campaign=RG_Downloads)  ·     [Cover Letter Examples by Industry](https://resumegenius.com/cover-letter-examples?utm_source=Word_Doc&utm_medium=Cover_Letter_Examples_Link&utm_campaign=RG_Downloads)  Best regards,  Shape  Description automatically generated with medium confidence  **IMPORTANT:** To delete the second page, right-click on the page and click “Delete Rows” | |